(NO.OF PAGES: 1)

(FOR THE CANDIDATES ADMITTED DURING THE ACADEMIC YEAR 2021 ONLY)

21 PEL 2N1

REG.NO

NGM COLLEGE (AUTONOMOUS): POLLACHI

END – OF – SEMESTER EXAMINATIONS: JULY - 2022

PG DEGREE PROGRAMMES (SF) **MAXIMUM MARKS: 100**

II SEMESTER **TIME: 3 HOURS**

NON MAJOR ELECTIVE PAPER- I

LANGUAGE SKILLS FOR ENHANCING EMPLOYABILITY

SECTION – A (5X5 =25 MARKS)

ANSWER ANY FIVE OF THE FOLLOWING QUESTIONS. (K3)

1. Explain any five tenses with examples.
2. Explain the different kinds of sentences with examples.
3. Write a note on reading news paper.
4. Explain caption writing.
5. Write an article on increasing road accidents for a magazine.
6. What are CC and BCC in Email writing?
7. Write a note on job interview etiquette.
8. Prepare a notice for annual clearance sale for a textile.

SECTION B (5X15=75 MARKS)

ANSWER ANY FIVE OF THE FOLLOWING QUESTIONS (K4/K5)

9. Write an essay on the basics of English phonetics.
10. How will you write a proposal for an allotted project as a group or an individual?
11. Write a review of your favorite book.
12. As a manager of a firm, frame a format for sending email to all the colleagues regarding an urgent meeting.
13. How do you face an interview? What are the do's and don'ts of an interview?
14. Prepare an advertisement for a newly launched motor bike or car.
15. Write an essay on environmental problems.
16. Elaborate on an inspiring speech given by an eminent person whom you recently listened.

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